

# How To Guide ••• Gutter Cleaning and Repair

\* The information contained herein serves only as suggested guidelines. Vendors are expected to perform all work according to the specific information in the work item, applicable laws and regulations, and in accordance with industry standards.

## Gutter Cleaning Overview

Gutters and downspouts must be clear of leaves and debris in order to protect the property from decay, roof damage and leaks that could become a source of discoloration. If they are not cleared of debris, rainwater will fill the gutters, overflow and eventually pull the gutters loose.

- Gutters and downspouts are to be cleared of leaves, pine straw and any debris



- Remove leaves or debris from all roof valleys



- Ensure water is free flowing through the gutters and all downspouts are directed away from the foundation

## Gutter Repair Overview

- Ensure all downspouts are connected to the existing foundation drain or are diverted appropriately away from the foundation
- Inspect the gutters for any issues that may affect the continuous flow of water such as holes or disconnected joints
- Patch any holes present in the gutters, seal leaky corners and secure gutters that have pulled away from the house
- Gutters that have pulled away from the fascia board need to be re-secured by hammering the existing spikes back into the fascia board or adding new spikes if necessary

Re-secure by hammering the existing spikes →



# Gutter Cleaning and Repair



## Photo Requirements

### Standard Required Photos

- **Address Verification:** Front view, property number and intersection street sign
- **Before Photos:** Multiple photos of gutter with leaves and debris
- **Before Photos:** Multiple photos of roof valleys
- **After Photos:** Photos of gutters clear of leaves and debris
- **After Photos:** Photos of roof valleys clear of leaves and debris
- **Downspouts:** Photos of downspouts connected to the gutter and pointed away from foundation
- **Repair:** Photos of damaged or missing gutters, downspouts, elbows or diverters
- **Repair:** Photos of repaired or replaced gutters, downspouts, elbows or diverters
- **Debris Removal:** Photo of associated debris in a container for removal
- **Minimum Required Photos:** 10
- **Maximum Allowed Photos:** 50

Before



After

